

## **Commissioner's Life & Health Advisory Sub-Committee for the Uniform Credentialing Form NDOI-901**

The Commissioner's Life & Health Advisory Sub-Committee conducted a public meeting on Tuesday February 25, 2025, at 10:00 a.m. Notice of the meeting was posted in compliance with Nevada's Open Meeting Law. The recording of this meeting is available on the Division's website, [Nevada Division of Insurance \(nv.gov\)](https://www.nv.gov)

### **Roll Call of Members:**

#### **The following Sub-Committee Members were present:**

Catherine Vairo  
Joseph Filippi  
Colleen Camenisch  
Jeff Snyder  
Angelena Bigham

#### **The following Sub-Committee Members were absent:**

Jacqueline Nguyen  
Brian Evans  
Joy Thomas

#### **Division of Insurance Staff in attendance:**

Jack Childress  
Kaysha Kight

#### **1. Call to Order/Roll Call**

The meeting was called to order at 10:05 am

#### **2. Introductory Remarks**

Mr. Childress expressed his appreciation to the sub-committee members for their active participation. He shared his enthusiasm for the positive changes made to the uniform credentialing and facilities form, expressing his hope for its successful implementation.

#### **3. Public Comments & Discussion**

No comments were made.

#### **4. Approval of Minutes from January 14, 2025, Meeting**

Ms. Camenisch moved to approve the minutes from the January 14<sup>th</sup> meeting. Ms. Bigham seconded the motion. The motion passed.

## **5. Discussion of Revised Uniform Credentialing Form**

Mr. Childress reviewed the recent changes and opened the floor for any comments or additional amendments. Ms. Vairo inquired if it would be beneficial to note the specific CFR where the definition of "convicted" originated. Ms. Camenisch moved to approve the addition, and Mr. Filippi seconded the motion. The motion to add the CFR passed, and the NDOI-901 Uniform Credentialing Form will be updated accordingly. The form is now ready to be added to the Division's website.

## **6. Discussion of Facilities Only Form**

Mr. Childress began by recognizing Ms. Bigham's significant contributions to the Facilities form and reviewed recent updates. He invited feedback on these changes, and Ms. Bigham explained her process, which included reviewing accreditation standards and removing outdated items. She noted a five-year history for the questions and sought input on whether this period should be adjusted. Ms. Vairo highlighted that the NCQA standards used for the Uniform Credentialing Form do not address facilities, while NRS 449 mandates a seven- or ten-year look-back for convictions. Ms. Camenisch suggested maintaining a less invasive five-year look-back period, but Mr. Filippi recommended a review by the Division of Public and Behavioral Health to ensure the form aligns with existing regulations. Ultimately, Ms. Vairo proposed a 10-year look-back period, which was approved by the committee. Ms. Camenisch raised concerns about tracking form usage. Mr. Childress mentioned that ensuring compliance would require a statutory change to be addressed in the next legislative session. She requested clarification of the statute, and Mr. Filippi suggested that, if already in statute, a technical bulletin should inform facilities and providers of updates and request their utilization. Mr. Childress agreed to review the statute and discuss the bulletin with the Commissioner. Mr. Filippi recommended involving HCQC for statewide dissemination of the bulletin, and Mr. Snyder suggested using associations for broader distribution. Ms. Bigham inquired about the form's availability in CAQH, and Mr. Childress stated both forms would be on the website by the end of the day. Ms. Vairo mentioned Nevada Medicaid's move toward centralized credentialing and plans to update their project manager with the finalized information. Ms. Camenisch proposed developing a list of organizations recognized for using the Uniform Credentialing form, but Mr. Childress noted the potential challenges in enacting this proposal. A motion was made by Ms. Vairo to accept the Facilities Application Form and seconded by Ms. Camenisch. The motion passed unanimously.

## **7. Public Comment & Discussion**

No public comments were made.

**8. Next Meeting Agenda and Scheduling of Meeting**

Mr. Childress stated that there will be no future meetings and thanked everyone for participating and all their hard work.

**9. Adjournment**

Mr. Childress adjourned the meeting at 10:29 a.m.

Respectfully submitted,  
Jena Taylor  
Administrative Assistant III